## **Starkweather Elementary PTO**

## **Budget Request Form**

Requestor:
Contact Info (phone & email):
Title of Request:
Total Cost of Request:
Current School Year:
Rationale for Request (be as specific as possible, how does this benefit the students, include vendor quotes if available, cost of each line item, etc):
Will this activity/cost reoccur every school year? yes no

Complete form and email to swspto.budget@gmail.com

An email with the required information even if not on this form is sufficient