

HILLSDALE'S PBIS VIRTUAL LEARNING MATRIX



BE RESPECTFUL



- Mute microphone when others are speaking.
- Use kind words.
- Use proper text etiquette (i.e., ALL CAPS, bold, Italics, sarcasm/jokes, etc.. can be misinterpreted in a digital space).
- Refrain from eating or drinking during meetings.

BE RESPONSIBLE



- Log in on time.
- Be present/actively engaged.
- Organize your materials.
- Complete tasks on time.
- Have your device charged or plugged in.
- Wear school appropriate clothing.
- Video on at teacher's direction.

BE SAFE



- Use your proper name.
- Keep zoom links and passwords private.
- Be aware of what is showing in your camera space.
- Choose a distraction free space.
- Keep food and drink away from electronic devices.
- Use school approved websites.
- Reach out to the teacher for help.

BE CARING



- Follow instructions.
- Wait for your turn to speak or contribute.
- Use the raise your hand feature.
- Minimize distractions and noise.
- Utilize chat features appropriately.