

**WEST CHESTER AREA SCHOOL DISTRICT  
BAYARD RUSTIN HIGH SCHOOL  
FAMILY TRIP**

*(Please Print)*

Date of Request: \_\_\_\_\_

I/We hereby request to take our child \_\_\_\_\_,

grade \_\_\_\_\_, on a trip that we consider to have educational value during regularly scheduled school time.

The date(s) of the trip are \_\_\_\_\_.

The destination is \_\_\_\_\_.

***In order for the faculty to have time to prepare work for the student if you request it, this form must be submitted to the Principal no fewer than five (5) days prior to the proposed trip.***

*It is understood by both the parents and the student that it is the student's responsibility to check with each teacher prior to the trip to determine homework and other assignments that may be due during the absence. Homework and other assignments should be completed and returned by the date designated by the teachers.*

**Parent's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Grade Level Admin. Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Principal's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**In accordance with the West Chester Area School District Policy, the first five days for pre-approved family trips will be excused. All subsequent days will be unexcused. Pre-Approved college visits are non-cumulative absences, all other trips are cumulative absences and count toward credits.**