

WEST CHESTER AREA SCHOOL BOARD—Meeting of January 23, 2023

I. Call to Order

The West Chester Area School Board met at 7:00 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Board President Tiernan called the meeting to order and Aiden Custer and Brooklyn Cassidy of Penn Wood Elementary School led the public in the Pledge of Allegiance.

II. Roll Call

Members Present: Vice President Bevilacqua, Director Chester, Director Detre, Director Durnell, Director Fleming, Director Herrmann, Director Shaw, President Tiernan, Director Whomsley. Student Representatives: Emily McElreavey, East High School; Shaun Joseph, Henderson High School; C.J. McCune, Rustin High School.

Members Absent:

III. Public Comments on Agenda Items

| Name | Subject of Testimony |
|------------------------|-----------------------------|
| Nancy Wood | X3. Resolution |
| Judi DiFonzo | A4. Calendar |
| Beth Ann Rosica | X3. Resolution |
| Steph Anderson | X3. Resolution |

IV. Approval of Minutes of the December 19, 2022 Monthly School Board Meeting

BOARD ACTION: It was moved by Director Whomsley and seconded by Director Chester to approve the minutes of the December 19, 2022 monthly School Board Meeting.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

V. Approval of the January 23, 2023 School Board Meeting Agenda

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Detre to approve the January 23, 2023 meeting agenda.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

President Tiernan announced that the Board met in Executive Session on January 9, 2023 regarding safety and personnel; January 17, 2023 regarding personnel; January 22, 2023 regarding personnel and this evening, January 23, 2023 regarding personnel.

VI. Superintendent’s Report

Assistant Superintendent Reynolds (for Superintendent Sokolowski) and the High School Student Representatives gave monthly reports.

Approval of Personnel Recommendations—Dr. Ulmer

I. Removal from Payroll

| | |
|----|--|
| a. | Resignations |
| 1. | Jillian Fusco, 1.0 German Teacher at East HS/Henderson HS/Fugett MS, effective 1/13/23. |
| 2. | Karen Picciotti, 1.0 Autistic Support Special Education Teacher at Fugett MS, effective 2/3/23. |
| 3. | Anthony W. Wesley, Part-time custodian at Fugett MS, effective 1/20/23. |
| b. | Retirements |
| 1. | Mary Burgoyne, Real Estate Tax/Operations Supervisor, effective 7/14/23. 35 years of service. |
| 2. | Mary Condon, Speech/Language Pathologist at Starkweather ES, effective 6/30/23. 20 years of service. |
| 3. | Vincent Corbitt, 2 nd Shift Custodian at Hillsdale ES, effective 3/31/23. 4 years of service. |
| 4. | William Corcoran, Health/Physical Education Teacher at Stetson MS, effective the last day of the 2022-2023 school year. 25 years of service. |
| 5. | Barbara Kaniuka, Paraprofessional at Penn Wood ES, effective the last day of the 2022-2023 school year. 19 years of service. |
| 6. | Ana Lassen, ELL Paraprofessional at Glen Acres ES, effective 3/15/23. 20 years of service. |

II. Additions to Payroll

| | | |
|----|------------------------------|--|
| a. | Professional Staff: Contract | |
| 1. | Matthew Arrison | |
| | Placement | 1.0 Technology Education Teacher at .6 Henderson HS/.4 Rustin HS, Temporary Professional Employee (Non-Tenured), effective 1/5/23, Level 10, Step 4, \$72,148. |
| | Education | Bachelor of Science from Shippensburg University 1994-1997, Juris Doctorate from Villanova University School of Law 1998-2001 |
| | Experience | Building Substitute with Kelly Education Services 9/13/22 – current, Social Studies Long Term Substitute at West Chester Area School District 11/2021-6/2022, U.S. History Long Term Substitute at Great Valley School District 10/2020-6/2021, Building Substitute at East HS with InSight 8/2019-10/2020 |
| | Certification | Instructional I, Social Studies, Technology Education |

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|----|--|---|
| | | |
| 2. | Kenneth Blythe | |
| | Placement | 1.0 English Teacher at Henderson HS, Professional Employee (Tenured), effective TBD, Level 5, Step 5, \$64,018. |
| | Education | Bachelor of Science from West Chester University 2010-2013, Master of Arts from Villanova University 2018-2021 |
| | Experience | English Teacher at Upper Darby School District 8/2015-current, Substitute Teacher at Substitute Teacher Service 2/2014-8/2015 |
| | Certification | Instructional II, English 7-12 |
| | | |
| 3. | Amanda McLucas | |
| | Placement | 1.0 Certified School Nurse at Greystone ES, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 5, \$57,120. |
| | Education | Associates Degree in Nursing from Delaware County Community College 2008-2010, Bachelor of Science from Immaculata University 2013 |
| | Experience | RN Case Manager at AmeriHealth Caritas 12/1/19-current, Cardiac Cath Lab RN at Chester County Hospital 5/2016-11/2019, Progressive Care RN at Brandywine Hospital 2013-2016, Nurse at Hickory House Nursing Home 2011-2014 |
| | Certification | CSN Certification pending |
| | | |
| b. | Professional Staff: Long Term Substitute | |
| 1. | Lauren Carroll | |
| | Placement | 1.0 ELA/Reading Teacher at Fugett MS, Temporary Professional Employee (Non-Tenured), effective 1/20/23, Level 1, Step 1, \$49,087. During Ms. Peterson's leave of absence. |
| | Education | Bachelor of Science from West Chester University 2005-2008 |
| | Experience | Grade 4 Long Term Substitute at School District of Haverford Township 8/2022 – current, Grade 6 Math Teacher Long Term Substitute at School District of Haverford Township 12/2021 – 6/2022, Grade 4 Long Term Substitute at School District of Haverford Township 8/2019-6/2021, Grade 4 Teacher at Brookline Public Schools, MA 2018-2019 |
| | Certification | Level I, Elementary K-6 |
| | | |
| 2. | Chinyu Hsu | |
| | Placement | 1.0 Math Teacher at Stetson MS, Temporary Professional Employee (Non-Tenured), effective 1/5/23, Level 1, Step 1, \$49,087. During Ms. Chavarria's leave of absence. |
| | Education | Bachelor of Science from Kutztown University 2004-2009 |
| | Experience | Middle School Math Teacher at Greene Street Friends School 8/21/22 – current, High School Math Teacher at Archbishop John Carroll Catholic High School 1/2022-4/2022, Middle School Math Long Term Substitute at Collegium Charter School 4/2021-7/2021, |

| | | |
|----|---------------------------------------|--|
| | | High School Math Teacher at Philadelphia Electrical & Technology High School 8/2021-10/2021 |
| | Certification | Instructional II, Mathematics 7-12, Chinese |
| 3. | Brisa Rabago | |
| | Placement | 1.0 Spanish Teacher at Fugett MS, Temporary Professional Employee (Non-Tenured), effective 2/24/23, Level 1, Step 1, \$49,087. During Ms. Goldberg's leave of absence. |
| | Education | Bachelor of Science from Universidad Nacional Autonoma de Mexico 1994-1997, Master of Arts from West Chester University 2020-2022 |
| | Experience | Part-Time Spanish Teacher at Hockessin Montessori School 9/20/22-current |
| | Certification | Pending |
| c. | Administrative Staff: Contract - None | |
| d. | Support Staff: Non Bargaining | |
| 1. | Bianca Barnes | |
| | Placement | 1.0 Human Resources Specialist at Spellman Education Center, effective 2/6/23, \$64,750. |
| e. | Support Staff: Contract | |
| 1. | Denise Douglas | |
| | Placement | 1.0 Special Education Paraprofessional (Emotional Support) at Peirce MS, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 1, \$17.00/hr. |
| 2. | Sowjanya Gondi | |
| | Placement | 1.0 Special Education Paraprofessional at Westtown Thornbury ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 1, \$17.00/hr. |
| 3. | Michael O'Donnell | |
| | Placement | 1.0 Special Education Paraprofessional at East HS, 7 hrs./day, 5 days/week, 182 days/year, effective 1/3/23, Group 1B, Step 1, \$17.00/hr. |
| 4. | Anitha Pottlacheru | |
| | Placement | 1.0 Special Education Paraprofessional at Glen Acres ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 1, \$17.00/hr. |
| 5. | Brielle Ridgeway | |
| | Placement | 1.0 Special Education Paraprofessional at Glen Acres ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 1, \$17.00/hr. |
| 6. | Lynn Smith | |
| | Placement | 1.0 Secretary to the Assistant Directors of Teaching and Learning at Spellman Education Center, 8 hrs./day, 5 days/week, 262 days/year, effective TBD, Group 3A, Step 1, \$24.75/hr. |

| | | |
|----|---------------------------|--|
| 7. | Shane Snyder | |
| | Placement | 1.0 General Mechanic at Warehouse, 8 hrs./day, 5 days/week, 262 days/year, effective 1/17/23, Group 2, Step 3, \$28.57/hr. |
| f. | Support Staff: Substitute | |
| 1. | William Washington | Substitute Custodian, effective TBD, \$18.00/hr. |

III. Personnel Events

a. Status Change

| | Name | Type | From | To | Effective Date |
|----|-------------------|----------------|--|---|--------------------------------|
| 1. | Matthew DeAngelis | Custodial | 1.0 HVAC Mechanic #1 at Warehouse | 1.0 HVAC Master Mechanic at Warehouse | 1/3/23, \$40.18/hr. |
| 2. | Patrick Seningen | Non-Bargaining | 1.0 Network Engineer at SEC | 1.0 Network Coordinator at SEC | 1/24/23, \$95,000 |
| 3. | Ian Ziegler | Professional | 1.0 Social Studies Long Term Substitute at Rustin HS | 1.0 Social Studies Teacher at Rustin HS | TBD, Level 1, Step 3, \$55,352 |

b. Involuntary Transfer

| | Name | Type | From | To | Effective Date |
|----|----------------|-----------|--|---|----------------|
| 1. | Buddie Hite | Custodial | 1.0 2 nd Shift Custodian at Peirce MS | 1.0 2 nd Shift Custodian at East Bradford ES | 1/9/23 |
| 2. | Michael Murray | Custodial | 1.0 2 nd Shift Custodian at East HS | 1.0 2 nd Shift Custodian – District Floater | 1/9/23 |

c. Voluntary Transfer

| | Name | Type | From | To | Effective Date |
|----|--------------|-----------|--|---|----------------|
| 1. | Ryan Kunkle | Custodial | 1.0 2 nd Shift Custodian at Stetson MS | 1.0 2 nd Shift Custodian at Peirce MS | 1/9/23 |
| 2. | Sean McGrath | Custodial | 1.0 2 nd Shift Custodian at Glen Acres ES | 1.0 2 nd Shift Custodian at Stetson MS | 1/9/23 |

| | Name | Type | From | To | Effective Date |
|----|----------------|-----------|---|--|----------------|
| 3. | Kate Roseberry | Support | 1.0 Library Assistant at Stetson MS/Fugett MS/Peirce MS | 1.0 Library Assistant at Henderson HS | 1/12/23 |
| 4. | Earl Warren | Custodial | 1.0 2 nd Shift Custodian at Greystone ES | 1.0 2 nd Shift Custodian at Westtown Thornbury ES | 1/23/23 |

IV. Personnel Leave

a. Sabbatical Leave

| | Name | Position | Effective Date | Ending Date |
|----|-----------------|--|---|--|
| 1. | Kristen McCown | 1.0 Special Education Teacher at Glen Acres ES | 2023-2024 school year | Last day of the 2023-2024 school year |
| 2. | Linda McElvenny | 1.0 Computer Science Teacher at Peirce MS | First Semester of the 2023-2024 school year | Second Semester of the 2023-2024 school year |

b. Unpaid Leave - None

V. Additional Information

| | |
|-----|--|
| 1. | Omaira Alamo's start date was 1/3/23. |
| 2. | Debra Brown's start date will be 1/30/23. Her placement is Penn Wood ES. |
| 3. | Doris Danaker's start date was 1/20/23. |
| 4. | Megan Glackin's start date was 2/2/23. |
| 5. | Kolby Gonzalez removed as Middle School Tutoring Site Manager. |
| 6. | Jacqueline Martin's start date was 1/3/23. |
| 7. | Robert Miller's transfer date is effective 1/23/23. |
| 8. | Michael Oliver's last day in the district was 1/13/23. |
| 9. | Rachel Schlosberg's start date will be 1/24/23. |
| 10. | Aryana Semmelhaack's start date was 1/3/23. |
| 11. | Rebekah Simmers' start date was 12/23/22. |
| 12. | Marisa Smith's start date was 1/3/23. |
| 13. | Lance Stone's start date was 12/19/22. |
| 14. | Sadaayah Thomas' start date was 1/3/23. |
| 15. | Sara Trout's official transfer date is 2/3/22. |
| 16. | Amendment to Dr. Ulmer's employment contract concerning sick days. |
| 17. | Awarding of Tenure: The following professional employees have performed satisfactory work during the last four months of the third year of their service. I recommend they be given tenure: Lauren Berry Laura Ebert |

| | |
|-----|--|
| | Benjamin Giordano Kelsey Glen Ashley Kleckner Julia Morland Josiah Shoemaker Mary Anne Tomlinson |
| 18. | Brittany Yabor's start date for new position was 12/20/22. |
| 19. | In accordance with the PA State Auditor's recommendation, the following list of drivers, employed by our transportation contractors Krapf's and On the Go Kids, require School Board approval. The credentials and security clearances for each of these drivers has been verified to be in compliance with our transportation carrier contracts and have been vetted through the WCASD Transportation Office: |

KRAPF'S

| FIRST NAME | LAST NAME | DRIVER/AIDE |
|------------|-----------|-------------|
| William | Cliffort | Driver |
| Stephen | Harvey | Driver |
| Nykolis | Rodriguez | Driver |

ON THE GO KIDS

| FIRST NAME | LAST NAME | DRIVER/AIDE |
|------------|--------------|-------------|
| Melissa | Baxter | Driver |
| Krista | Hausch | Driver |
| James | Hetherington | Driver |
| Stacey | Schultz | Driver |
| Sylvia | Smith | Driver |
| Annette | Snyder | Driver |

VI. Tutoring

| Last Name | First Name | Location | Position |
|-----------|------------|----------|--|
| Ahern | Catherine | ES | Tutor |
| Alexiadis | Jennifer | ES | Tutor |
| Angelucci | Nancy | ES | Tutor |
| Beall | Katherine | ES | Tutor |
| Bray | Lindsey | ES | Tutor |
| Brown | Alyssa | ES | Tutor |
| Demi | Kristyn | ES | Tutor |
| DiSiro | Teresa | ES | Tutor |
| Donoghue | Danielle | ES | Tutor |
| Dougherty | Stacey | ES | Tutor |
| Gaffney | Sarah | ES | Tutor |
| Pedelty | Ronald | ES | Homebound, 504 or Instruction in the Home Tutoring |

| Last Name | First Name | Location | Position |
|-----------|------------|----------|--------------------------------------|
| Perhacs | Kelly | ES | Tutor |
| Pettit | Atiya | ES | Tutor |
| Rothemich | Alyssa | ES | Tutor |
| Thompson | Jason | ES | Tutor |
| Turner | Kerri | ES | Tutor |
| Tykwinski | Paulette | ES | Elementary Site Manager for Tutoring |
| WorriLOW | Jessica | ES | Tutor |
| Dougherty | Stefanie | MS | Tutor |
| Bowman | Elizabeth | MS | Tutor |
| Gonzalez | Kolby | MS | Tutor |
| Love | Alycia | MS | Tutor |
| Mueller | Shannon | HS | Tutor |
| Parry | Ann | HS | Tutor |
| Rightmyer | Jennifer | HS | Tutor/Tutoring Site Manager |
| Simmons | Suzanne | HS | Tutor |

VII. Supplementals

| Last Name | First Name | Location | Season | Year | % of Contract | Total Contract | Position Title |
|---|------------|----------|--------|------|---------------|----------------|-----------------------------------|
| '22-'23 Additions: Fall, Annual & Winter | | | | | | | |
| Petkevis | Rachel | WTE | Annual | 1 | 50% | \$462.00 | Student Council - Flex |
| '22-'23 Removals: None | | | | | | | |
| '22-'23 Adjustments: | | | | | | | |
| Curay-Cramer | Michele | PMS | Annual | N/A | 100% | \$4,008.80 | Subject Chair: English/Lang. Arts |
| Lepka | Riley | WTE | Annual | 2 | 50% | \$462.00 | Student Council Advisor - Flex |

BOARD ACTION: It was moved by Director Herrmann and seconded by Vice President Bevilacqua to approve the Personnel Recommendations as presented.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

VII. Approval of Consent Agenda

BOARD ACTION: It was moved by Director Durnell and seconded by Director Detre to approve the following Consent Agenda Items:

Education

| | |
|----|--|
| 1. | Approval of the following Study/Excursion trip(s): <ul style="list-style-type: none"> • Rustin High School 10th - 12th grade Orchestra – Conestoga High School, PA 01/26/2023 – 01/28/2023 • East High School Science Olympiad – Pennsylvania State University, University Campus, PA 01/13/2023 – 01/14/2023 • Henderson High School Mock Trial – University of Pittsburgh 01/06/2023 – 01/08/2023 • East High School French rising 10th, 11th and 12th grade – France 06/21/2024 – 06/29/2024 • Rustin High School 10th - 12th Music Department – Atglen, PA 1/12/2023 – 1/14/2023 • East High School 10th - 12th Choir – Octorara, PA 01/12/2023 – 01/14/2023 |
| 2. | Approval to establish the following Student Activity Account(s): <ul style="list-style-type: none"> • Henderson HS – Class of 1972 Scholarship |
| 3. | Approval of 2023-24 Curriculum Proposals |

Pupil Services - None

Personnel

| | |
|----|--|
| 1. | Approval of MOU for West Chester Area Education Association (WCAEA) Summer Work |
| 2. | Approval of MOU for West Chester Area Education Support Professionals Association (WCAESPA) Salary Chart for Addition of Group 1C (Registered Behavior Technician) |
| 3. | Approval of MOU for Supervisory, Technical and Confidential Employees Retirement Benefits |
| 4. | Approval of job description and additional Network Coordinator Position |

Property & Finance

| | |
|----|---|
| 1. | Approval to Acknowledge Receipt of the 2021-22 Local Audit Report |
| 2. | Approval of Bid Award to ChescoNet for Internet Services effective July 1, 2023 through June 30, 2026 at an annual cost of \$38,000 |
| 3. | Approval of Final Payment of \$86,317 to Jay R. Reynolds, East Goshen Elementary School Project |

Other Reports:

Policy Review Committee

| | |
|----|--|
| 1. | Approval of Revisions to Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability (formerly known as Homeless Students), First Reading |
| 2. | Approval of Revisions to Policy 217 Graduation Requirements, First Reading |

Other Business

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|----------------------------|---------------|--|--|------------|---------------|-------------|------|------|--|----------------------|-----------|-----------------------|------------|-----------------------------|----------|-------------|------|-----------|------------|-------------------------------------|-----------|-------------------------------------|------------------|------|--|---------------------|----------------------|--|--|
| 1. | <p>Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of December 1, 2022 – December 31, 2022</p> <p style="text-align: center;">WEST CHESTER AREA SCHOOL DISTRICT JANUARY 23, 2023 STATEMENT OF DISBURSEMENTS SUMMARY FOR THE PERIOD DECEMBER 1, 2022 - DECEMBER 31, 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">GENERAL FUND DISBURSEMENTS</td> <td style="text-align: right;">25,382,642.25</td> </tr> <tr> <td style="padding-left: 20px;">includes Technology, Federal Programs and any Special State Funds</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">BILLS PAID</td> <td style="text-align: right;">25,382,642.25</td> </tr> <tr> <td style="padding-left: 40px;">INVESTMENTS</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td>CAPITAL RESERVE FUND</td> <td style="text-align: right;">37,568.01</td> </tr> <tr> <td>CAPITAL PROJECTS FUND</td> <td style="text-align: right;">946,068.09</td> </tr> <tr> <td>SPECIAL REVENUE - Athletics</td> <td style="text-align: right;">8,762.30</td> </tr> <tr> <td>TRUST FUNDS</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>CAFETERIA</td> <td style="text-align: right;">362,325.52</td> </tr> <tr> <td>STUDENT ACTIVITY FUND DISBURSEMENTS</td> <td style="text-align: right;">26,741.47</td> </tr> <tr> <td>TRUST AND AGENCY FUND DISBURSEMENTS</td> <td style="text-align: right;"><u>49,444.00</u></td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td style="text-align: center;">TOTAL DISBURSEMENTS</td> <td style="text-align: right;"><u>26,813,551.64</u></td> </tr> <tr> <td colspan="2" style="padding-top: 10px;">NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.</td> </tr> </table> | GENERAL FUND DISBURSEMENTS | 25,382,642.25 | includes Technology, Federal Programs and any Special State Funds | | BILLS PAID | 25,382,642.25 | INVESTMENTS | 0.00 | | | CAPITAL RESERVE FUND | 37,568.01 | CAPITAL PROJECTS FUND | 946,068.09 | SPECIAL REVENUE - Athletics | 8,762.30 | TRUST FUNDS | 0.00 | CAFETERIA | 362,325.52 | STUDENT ACTIVITY FUND DISBURSEMENTS | 26,741.47 | TRUST AND AGENCY FUND DISBURSEMENTS | <u>49,444.00</u> | | | TOTAL DISBURSEMENTS | <u>26,813,551.64</u> | NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary. | |
| GENERAL FUND DISBURSEMENTS | 25,382,642.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| includes Technology, Federal Programs and any Special State Funds | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BILLS PAID | 25,382,642.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| INVESTMENTS | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CAPITAL RESERVE FUND | 37,568.01 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CAPITAL PROJECTS FUND | 946,068.09 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SPECIAL REVENUE - Athletics | 8,762.30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TRUST FUNDS | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CAFETERIA | 362,325.52 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| STUDENT ACTIVITY FUND DISBURSEMENTS | 26,741.47 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TRUST AND AGENCY FUND DISBURSEMENTS | <u>49,444.00</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL DISBURSEMENTS | <u>26,813,551.64</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | Approval of the December 31, 2022 Financial Report | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

On roll call vote to approve the above Consent Agenda Items, all members present voted “aye.” Motion carried 9-0.

VIII. School Board Reports

- Education Committee— Director Shaw*
- Pupil Services Committee— Director Shaw for Director Chester*
- Personnel Committee— Director Herrmann*
- Property and Finance Committee— Vice President Bevilacqua*

D-4. Approval of Third Addendum to School Bus Transportation Contract with Krapf Bus Company

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Fleming to approve the Third Addendum to School Bus Transportation Contract with Krapf Bus Company for the 2022-23 School Year.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

D-5. Approval of Third Addendum to School Bus Transportation Contract with On the Go Kids

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Herrmann to approve the Third Addendum to School Bus Transportation Contract with On the Go Kids for the 2022-23 School Year.

On roll call vote, all members present voted “aye.” Motion carried 9-0

D-6. Approval of 5-Year School Bus Transportation Contract with Krapf Bus Company

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Whomsley to approve the 5-year school bus transportation contract with Krapf Bus Company commencing July 1, 2023.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

D-7. Approval of 5-Year School Bus Transportation Contract with On The Go Kids

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Fleming to approve the 5-year school bus transportation contract with On the Go Kids commencing July 1, 2023.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

D-8. Approval of School Resource Officer Agreements

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Whomsley to approve three separate School Resource Officer Agreements between West Chester Area School District and Westtown-East Goshen Regional Police Department, West Chester Area School District and West Goshen Police Department, and West Chester Area School District and the West Chester Police Department.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

Other Reports

Policy Review Committee – Director Fleming
Intermediate Unit - Director Durnell
PSBA Report - Director Herrmann
Legislative Liaison - Director Shaw
Equity Report - Director Durnell

IX. Other Business

X-3. Approval for the Resolution (1) accepting and approving the medical leave and irrevocable retirement from the District of Robert Sokolowski as set forth in the Separation and Release Agreement; (2) approving Kalia Reynolds as Substitute Superintendent effective January 24, 2023 and Acting Superintendent effective January 1, 2024 as set forth in the Addendum to Reynolds' Employment Agreement; (3) authorizing the amendment of the organization plan of the District and development of a plan to reorganize the duties previously performed by the Assistant Superintendent; (4) directing the solicitation of resumes and proposals for individuals qualified to search for a Superintendent of Schools; and (5) authorizing the Solicitor and special labor and employment counsel to take necessary actions.

WEST CHESTER AREA SCHOOL DISTRICT

782 Springdale Drive

Exton, PA 19341

January 23, 2023

RESOLUTION

THIS RESOLUTION is approved this 23rd day of January, 2023.

WHEREAS, the West Chester Area School District (herein "District") has received a medical excuse from a licensed and authorized physician in the Commonwealth of Pennsylvania supporting a sick leave request of the District Superintendent, Dr. Robert Sokolowski (herein "Sokolowski");

WHEREAS, the District also received a retirement notice of Sokolowski effective as of the close of business on December 31, 2023;

WHEREAS, the District has negotiated a Separation and Release Agreement with Sokolowski reflective of his irrevocable retirement on December 31, 2023, and outlining the terms and provisions of his employment separation as of the end of the calendar year;

WHEREAS, as the result of the leave of absence and impending separation of Sokolowski, the Board intends to appoint Dr. Kalia Reynolds (herein "Reynolds"), currently

Assistant Superintendent of the District, as Substitute/Acting Superintendent of the District in accordance with an Addendum to her Employment Agreement;

WHEREAS, it is the intent of the District to reevaluate and provide support for the duties performed by Reynolds in her current capacity as Assistant Superintendent based upon a reorganization and plan that will be developed to obtain additional employment support as outlined in this Resolution;

WHEREAS, consistent with District policy, the District's Board will solicit proposals from various search firm entities to find a successor Superintendent in the District based upon a timeline specified by the District's Board once it analyzes the search firm proposals and proposed methodology; and

WHEREAS, it is the intent of the District's Board to effectuate a transition as smoothly as possible so as to ensure the continuity of the delivery of education within the District.

NOW, THEREFORE, the Board of School Directors of the West Chester Area School District hereby resolves as follows:

1. The Board of the District hereby accepts and approves the Separation and Release Agreement between the District and Sokolowski outlining the terms and provisions of his medical leave and irrevocable retirement from the District in accordance with Exhibit "A," a copy of which is attached hereto, made a part hereof, and incorporated by reference.
2. The District agrees to appoint Reynolds as Substitute/Acting Superintendent effective January 24, 2023, based upon the terms and provisions set forth in the Addendum to Reynolds' Employment Agreement as Assistant Superintendent of the District. A true and correct copy of the Addendum to Reynolds' Assistant Superintendent Agreement is attached hereto, made a part hereof, and marked Exhibit "B." It is understood that Reynolds will serve in the capacity as Substitute Superintendent over the time period of January 24, 2023, to December 31, 2023, and effective January 1, 2024, she will assume the role of Acting Superintendent, assuming that no permanent Superintendent appointment will be made. Such Agreement with Reynolds will contain a thirty (30) day termination period to give Reynolds notice of the end of her term as Substitute or Acting Superintendent, such Agreement with Reynolds will terminate once the District engages a permanent Superintendent.
3. The District hereby authorizes the Administration to amend the current organization plan of the District and develop a plan to reorganize the duties previously performed by the Assistant Superintendent and reallocate those duties between the Substitute/Acting Superintendent and such additional employment support as the Administration believes will be necessary to ensure the smooth transition of leadership in the District. The Board will act at a future Board meeting to adopt any revised reorganization plan, modified job descriptions, or engage any employees or independent contractors necessary to provide all or part of the duties previously performed by the Assistant Superintendent.
4. The Board of the District hereby directs its Director of Human Resources, Dr. Jeffrey G. Ulmer, to develop a plan to solicit resumes and proposals from individuals qualified to search for a Superintendent of Schools of the District and present such search proposals to the Board no later than the February meeting of the Board, at which time the Board will deliberate the proposed search process or further explore options with respect to the search for a successor Superintendent of Schools.

5. The District's Solicitor, Unruh, Turner, Burke & Frees, and the District's special labor and employment counsel, Fox Rothschild LLP, shall take any and all necessary actions in order to effectuate the intent of this Resolution.

APPROVED this 23rd day of January, 2023.

BOARD OF SCHOOL DIRECTORS OF
THE WEST CHESTER AREA SCHOOL

Attest: _____ By: _____
Linda Cherashore Susan Tiernan
Board Secretary Board President

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Durnell to approve the resolution.

On roll call vote, all members present voted "aye." Motion carried 9-0.

X. Comments from Residents

There were no comments from residents.

President Tiernan read the following quote, "If you must look back, do so forgivingly. If you will look forward, do so prayerfully. But the wisest course would be to be present in the present gratefully." ~ Maya Angelou

XI. Adjournment

BOARD ACTION: On motion by Director Chester, seconded by Director Durnell, the Board, on voice vote, agreed to adjourn at 8:17 p.m.

Board Secretary