



WEST CHESTER AREA SCHOOL DISTRICT
Education Committee Meeting
November 9, 2020
6:30 p.m.
Virtual Meeting

AGENDA

★	Approval of the October 12, 2020 Education Committee Meeting Minutes (see attached)	S Tiernan
★	Approval of Proposed 2021-22 School Calendar	S Missett
★	Approval of New Course Proposals: Race and Ethnicity in America I and Race and Ethnicity in America II	K Barnello

★ Committee Voting Item

Members of the public wishing to provide comments on committee agenda items may submit them electronically using the google form link until 12 noon on the day of the meeting. The link is live once the committee packet has been posted publicly. Please limit your comments to two (2) minutes. Comments duly submitted will be noted and (as practical) read or summarized during the meeting.



**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

**Meeting Minutes
October 12, 2020
Virtual Meeting
Start: 6:32 pm Finish: 7:08 pm**

Attending Committee Members: Sue Tiernan (Chair), Joyce Chester, Daryl Durnell,

Other Board Members: Karen Herrmann, Chris McCune, Randell Spackman

Administration: Jim Scanlon, Robert Sokolowski, Leigh Ann Ranieri, Sara Missett, Tammi Florio, Michael Wagman, Steve Werner

Items on Agenda-

- Approval of the September 21, 2020 Education Committee Meeting Minutes
- 2020 Effectiveness Measures Report
- 2020 Advanced Placement Achievement
- 2020 SAT Report

**October Education Committee Agenda Item actions/outcomes to be placed on October 26
Agenda for board approval:**

Agenda Item	Vote
Approval of the Education Committee Portion of the Combined Education/Property and Finance Committee Meeting Minutes – September 21, 2020	3-0

**Policies and Administrative Guidelines for 2nd reading approval on the upcoming Board
Consent Agenda:**

- Approval of Revised Policy 904 Public Attendance at School Events
- Approval of Revised Policy 907 School Visitors
- Approval of Revised Policy 203 Immunizations/Communicable Diseases
- Approval of Revised Policy 209 Health Examinations/Screenings

D. Items to be discussed at a later date: None

August 2021						
S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student 2/Teacher 6

September 2021						
S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days: Student 19/Teacher 19

Days: Student 21/Teacher 25

October 2021						
S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: Student 21/Teacher 21

Days: Student 42/Teacher 46

November 2021						
S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Days: Student 15/Teacher 17

Days: Student 57/Teacher 63

December 2021						
S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Days: Student 17/Teacher 17

Days: Student 74/Teacher 80

January 2022						
S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Days: Student 20/Teacher 20

Days: Student 94/Teacher 100

February 2022						
S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Days: Student 19/Teacher 19

Days: Student 113/Teacher 119

March 2022						
S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Days: Student 23/Teacher 23

Days: Student 136/Teacher 142

April 2022						
S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Days: Student 18/Teacher 18

Days: Student 154/Teacher 160

May 2022						
S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student 20/Teacher 21

Days: Student 174/Teacher 181

June 2022						
S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days: Student 8/Teacher 10

Days: Student 186/Teacher 195

Date	Holiday
6-Sep	Labor day
7-Sep	Rosh Hashana
16-Sep	Yom Kippur
11-Oct	Columbus Day
2-Nov	Election Day
4-Nov	Diwali
25-Nov	Thanksgiving
25-Dec	Christmas Day
1-Jan	New Year's Day
17-Jan	MLK Jr. Day
21-Feb	President's Day
17-Apr	Easter
30-May	Memorial Day
31-May	Senior Walk
3-Jun	Rustin Graduation
6-Jun	Henderson Graduation
7-Jun	East Graduation

- Teacher Inservice, no school for students
- Half-Day, PM Teacher Inservice
- Schools Closed
- First Day of School
- Last Day of School- students
- Last Day of School- teachers
- End of Marking Period
- End of Trimesters
- Parent Conferences

186 Days for Students (182)

195 Days for Teachers (191)

4 Snow Days Built-In

draft - 11/9/20 Education Committee

Course Proposal 2021-2022

Course Names:

- Race & Ethnicity in America I
- Race & Ethnicity in America II

Course Type:

Social Studies electives; .5 credits (Semester Course)

Course Description:

In this course, we will consider how race and ethnicity impact who gets what, when, and how. Race & Ethnicity I will begin by surveying the historical issues of racial and ethnic minority politics in the United States up to the Civil War. This foundation will allow students in Race & Ethnicity II to explore how American policies are strongly influenced by our history.

This course is designed to develop (1) a strong substantive understanding of how racial and ethnic identities have evolved in American society, (2) critical thinking skills about contemporary social issues, and (3) written and oral communication skills.

Rationale: Our students are immersed in a global world and as such need exposure to topics of critical import in the 21st Century - the role of race and ethnicity in our society is one such topic. Students cannot become leaders in society without developing the ability to find and use evidence to support an argument, especially when needed to improve communication about sensitive topics.

Process: In collaboration with the Supervisor of Fine Arts & Social Studies, the three high school Social Studies Dept. Chairs began the curricular review process this fall with a discussion about the elective offerings in place and how to expose students to more social sciences. In that discussion, we noted that we offer two courses that have not run, or have not run consistently.

- Hispanic Cultures - Looking back to the 2014-15SY, this course has not run at any of our high schools. For the 2019-20SY, a total of 4 students across the district initially requested this course. For the 2020-21SY, a total of 3 students across the district requested this course.
- African-American History - From the 2016-17 SY to the present school year, this course has run 4 times - once each at EHS and HHS, and twice at RHS. During this time, 33 students have taken the course. For the 2020-21SY, a total of 7 students throughout the district requested this course.

We plan to maintain these courses, but move them into our WC Cyber Program, in the hopes that they will begin to run more consistently, as our WC Cyber Program might offer the flexibility students desire to take .5 credit courses. The WC Cyber Program will also capture student enrollment across our three high schools.

The major themes of these courses - history, equity, culture - are critical content and we believe that these new offerings will be attractive to students and still allow us to address the instructional goals we have established as a department. This proposal of adoption is also based

on conversations among the Supervisor of Fine Arts & Social Studies, the Director of Teaching & Learning, the Assistant Superintendent, and high school social studies teachers. The request is as follows:

1. Race & Ethnicity in America I and Race & Ethnicity in America II will be adopted and named as such in the course selection guide. The location will be within the current Social Studies Electives.
2. There will be no pre-requisite for these courses. Students can enroll in Race & Ethnicity II without taking Race & Ethnicity I.
3. The course will meet 5 times per week for one semester.
4. The course will be open to all high school students, grades 10-12, and will serve as an elective Social Studies Credit.

Proposed Resources: The process of identifying resources was started in September 2019 and continued through the 2019-20 & 2020-21 school years. The budget request for this proposal is \$10,000 which will include funding for teacher training and curriculum development. This course will not require a textbook, but instead, readings will be pulled from relevant OERs and primary source documents. These costs will be included in the WCASD curriculum proposals budget for the 2020-2021 academic year and will not increase the overall curricular budget for the district.

Curriculum Overviews:

Race and Ethnicity in America I:

1. Foundations of Sociology
Why is it important to study race & ethnicity?
2. Race & Ethnicity in Early America
How did racial and ethnic identities evolve in early America?
3. Race & the Civil War
How did the compromises during the 1850's fail to address the growth of slavery, westward expansion, and lead to increased tensions between North and South?
4. Race & Ethnicity in Modern America
How do our societal problems of today trace back to our early history?

Race and Ethnicity in America II:

1. Foundations of American Public Policy
How is the American distribution of power influenced by race and ethnicity?
2. Ethnicity & Immigration
*Does the United States have a fair and effective immigration policy?
How has immigration, both foreign and domestic, impacted American society?*
3. The 1960s -1990s
How did the Civil Rights Movement impact various marginalized groups?
4. 21st Century America (Contemporary Issues)
Does American public policy help or hinder ALL Americans in achieving their personal best?



West Chester Area School District
EDUCATION COMMITTEE

TO: Board of School Directors
FROM: Sara M. Missett, Ed.D.
Tammi Florio, Ed.D.
Robert Sokolowski, Ed.D.
Michael Wagman
SUBJECT: Education Committee Consent Agenda Items for November Board Approval
DATE: November 5, 2020

Unless we hear otherwise, the following will appear under the Education Committee as consent items for the November 23, 2020 School Board agenda.

1. Approval to Establish the following Activity Account(s):
 - Henderson HS Red Cross Club

2. Approval to Terminate the following Activity Account(s):
 - East HS Class of 2020

3. Approval of the following Study / Excursion trip(s):
 - East HS Golf – York, PA – Mon-Tues 10/19/20-10/20/20*

*Indicates trips that are competitions. As per policy, they have been approved and the board is being notified.

If after reviewing this information you have any questions, please feel free to contact Bob Sokolowski at 484-266-1004.



WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 10/19/2020

Check appropriate box:

Student Activity Account (Fund 50)

Building: Henderson High School

Trust Account (Fund 51)

Name of Account: Red Cross Club

State the purpose for which this account is intended:

The account is intended to hold funds from future fundraisers to use for service activities.

List Source(s) of revenue:

Future fundraisers

List types of expenses to be incurred:

Varies depending on service activity

How long do you plan to keep this account active: as long as club is active

Nehal Devpura
Student Officer's Signature

Nehal Devpura
Student Officer's Name Printed

Elena Castilla
Faculty Sponsor's Signature

Elena Castilla
Faculty Sponsor's Name Printed

[Signature]
Principal's Signature

[Signature]
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: APPROVED

DISAPPROVED

by the Board of Education at their meeting held on : _____
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature _____ Date 10/19/2020



West Chester Area School District

Student Activity Fund
Student Officers

This form must be completed each year for every Student Activity Account and returned to the Business Office by September 30th.

School Henderson High School

School Year 2020

Student Activity Fund Red Cross Club

Student Activity Project # TBD

Elena Castilla
Faculty Advisor Signature

Faculty Advisor Signature

Elena Castilla
Faculty Advisor Printed Name

Faculty Advisor Printed Name

9/30/2020
Date

9/30/2020
Date

Nehal Devpura
Student Signature - Officer I

Ryan Brophy
Student Signature - Officer II

Nehal Devpura
Student Printed Name

Ryan Brophy
Student Printed Name

09/30/2020
Date

9/30/2020
Date

[Signature]
Principal/Designee

10/21/20
Date



WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO TERMINATE ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Check appropriate box:

Date: 8/24/2020

Student Activity Account (Fund 50)

Building: East High School

Trust Account (Fund 51)

Account Number: 50-000-222 015-222

Name of Account: Class of 2020

Ending Account Balance: 16760.33

Disposition of Remaining Funds: West Chester Food Cupboard: \$3190.09 ; Chester County Food Bank: \$3190.09

Home of the Sparrow: \$3190.09; Safe Harbor: \$3190.06; Class of 2021: \$3000; class of 2024: \$1,000

[Signature]
Student Officer's Signature

Krystelle Dube
Student Officer's Name Printed

[Signature]
Faculty Advisor's Signature

Jennifer Lightmyer
Faculty Advisor's Name Printed

[Signature]
Principal's Signature

[Signature]
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was APPROVED

DISAPPROVED

by the Board of Education at their meeting held on : _____
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date



WEST CHESTER AREA SCHOOL DISTRICT
DEPLETION OF SENIOR CLASS FUNDS

Submit 3 copies to the Director of Secondary Education with
Application to Terminate Account for submission to the Board.

Date: 10/12/20

We, the Class of 2020 (year) choose option # [please check your choice below],
and want the remaining funds in the class treasury depleted in the following manner
upon graduation. This form will be used as the documentation on file at the building
noting the class purchase.

X 1.* The remaining money to be used to purchase a class gift or to make
a donation. We, the Class of 2020 (year) want the following
to be purchased/donated:

Chester County food Bank — \$ 3190.09

Safe Harbor — \$ 3190.00 West Chester food cupboard — \$ 3190.09

Home of the Sparrow — \$ 3190.09 Class of 2021 — \$ 3,000.00
Class of 2024 — \$ 1,000.00

OR

_____ 2. With the remaining money, the Principal and/or their committee
will purchase a gift of their choosing or make an appropriate donation.

NOT AVAILABLE
Class Officer's Signature

Class Officer's Name Printed

[Signature]
Faculty Advisor's Signature

Jennifer Lightmyer
Faculty Advisor's Name Printed

[Signature]
Principal's Signature

[Signature]
Signature of Director of Secondary Education

*This method is preferred.

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED: August 19, 2019

121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL New Trip Request Trip Revision Request Trip Cancellation

School: West Chester East High School Sport: Golf
 Coach(s) in charge: Todd Lorback In Season: Post Season:

Destination: Heritage Hills golf club and resort in York, Pennsylvania PIAA State Golf Championship

Trip Day(s)/Date(s): Monday evening October 19 to Tuesday the 20th, 2020

Number of Students: 1 Total Passengers: 0 % of Eligible Students going: 100
 Adult Chaperone to Student ratio: 1 / 1
 Names of Coach/Staff Chaperones: Todd Lorback
 ~ Other Adult Chaperones: no

Nurse required on this trip: Yes No (Refer to 121AG6)

ESTIMATED COST	Number	Cost	Budget/Activity Code
Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If so, how many: _____			
Name of Staff Member Driving Students: <u>N/A</u>			
Mileage/Tolls: (If applicable)		\$98.00	1-3200-000-20-30-953-580
Hotel/Food/Airfare: (If applicable)		\$253.00	1-3200-000-20-30-953-580
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)		\$103.00	1-3200-000-20-30-953-580
Registration/Entrance Fee: (If applicable)		\$70.00	1-3200-000-20-30-953-810
<input type="checkbox"/> Walking <input checked="" type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches _____			
- Rental Company/Carrier: _____			
- Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM			
Pick up: _____ at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM			
Students Leaving From: _____ at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM			
Students Returning To: _____ at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM			
TOTAL Cost of Trip: \$ \$524.00		Pupil Cost: \$ 0	TOTAL Cost to the District: \$ \$524.00
Requested Travel Advance (Min. \$300): \$ _____			

Requested by: Todd Lorback Signature: Todd Lorback Date: 10/14/20

APPROVAL

Principal: _____ Approved: [Signature] Date: 10/15/20
 Athletic Director: _____ Approved: [Signature] Date: 10/14/20
 Assistant Superintendent: _____ Approved: [Signature] Date: 10/15/20
 Transportation: _____ Date: _____
 Scheduled Date: _____ Contractor: _____
 Krapf Cost: _____ Additional Cost: _____

Spellman Office Only: Overnight Trip will appear on the _____ Board Consent Agenda.