

WEST CHESTER EAST HIGH SCHOOL
450 Ellis Lane
West Chester, PA 19380

Dr. Kevin Fagan, Principal

SCHEDULING ERROR PROCESS

Good Afternoon East Families,

Student schedules are now viewable through Parent Portal; viewing schedules through Schoology will only work via the app on a smartphone. We are continuing to make changes to our master schedule, and those changes will impact some of our student's schedules. Changes to the master schedule will be complete by Sunday, August 30th.

The following are the types of errors students should be looking for in their schedules:

- Clerical errors (e.g., English 9 instead of English 10)
- Too few credits for your grade
 - 9th Grade – 6.0 credits
 - 10th Grade – 6.0 credits
 - 11th Grade – 6.4 credits
 - 12th Grade – 5.4 credits
- A student did not pass a sequential course (scheduled for English 11 after failing English 10)
- The omission of a graduation requirement course (e.g., American History)

**Please contact your school counselor via email or phone to make schedule corrections.
No walk-ins are permitted in the counseling office.**

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