



WCASD CAREER EDUCATION
Learn-to-Earn Internship Program
IMPORTANT DATES 2019 – 2020

EVENT	Spring Sem (15 Wks.) Internship February 10 – May 22 JUNIORS & SENIORS	Year-End (4 wks.) Internship April 27 – May 22 SENIORS ONLY
Student Information Meeting	December 18, 19 (check schoology)	December 18, 19 (check schoology)
Parent & Student Communications	December & Ongoing	December & Ongoing
Application/Checklist Due	January 13	February 3
Students Notified of Application Status	January 17	February 7
Large or Long Term Projects Assigned By <i>(seniors to notify teachers of participation in advance)</i>	N/A	March 13
Internship Sponsor Clearances Due	January 27	April 14
Course & Graduation Requirements Sign-off Due	N/A	April 17
Senior Last Day of Attending Classes	N/A	April 24
First Day of Internship	February 10 (Minimum 7 hrs. /wk.)	April 27 (M – F, 6 hrs. /day)
Last Day of Internship	May 22	May 22
Internship Sponsor Evaluation (Google doc) & Student Reflection (Naviance) Due	May 27	May 27

Please submit all documents to:
Donna Foley, Career Ed Counselor (EHS, RHS); Ashley Kleckner, Career Ed Counselor (HHS)
Join Career Education Schoology COURSE: Access Code K6TB-2PM2-X9BGD