

WEST CHESTER AREA
EDUCATION 
FOUNDATION

October 9, 2013 Meeting Minutes

In attendance: Chris Woods, Carolyn Comitta, Steve Krug, Rose Cappelli, Dave Flamer, Tanya Baxter, Rick Parsons, Bryan Brockson, Robin Harkins

WCASD Staff: Susan Speaker, Linda Wesley, Suzanne Moore

Not present: Irene Benjamin, Emilio Cooper, Todd Goodstein, Kim Hall, Jim Scanlon, Pat Sincavage

- A. Call to Order: Ms. Woods called the meeting to order at 7:40 a.m. Ms. Woods acknowledged the new board members in attendance and noted it was sad to see the others go.
- B. Ms. Woods requested a motion to approve the minutes from September 11, 2013. Dr. Parsons made the motion to approve. Mr. Brockson seconded. Motion carried.
- C. The Treasurer Report was presented by Dr. Suzanne Moore. Two check disbursements were made since the last meeting, one for PFEW for \$11,400 and \$29.30 to WCASD for printing. Mr. Brockson made the motion to approve the disbursements. Mr. Krug seconded. Motion carried.

Dr. Moore reported income for the month of \$33,550 consisting of EITC funding from PTS in the amount of \$8,500 and \$25,000 from First Resource Bank. An additional \$50 donation was received from Ms. Hill. Tanya Baxter reported that the foundation should receive additional EITC funding in the coming weeks. Motion to approve by Mr. Krug, seconded by Ms. Graver, motion carried.

- D. Dr. Parsons stated that the strategic plan goals were finalized at last month's meeting.
- E. Re-organization of the board was turned over to Dr. Parsons since Ms. Woods was on the slate of officers. Mr. Krug moved the slate of officers forward as follows:

President	Christine Woods
Vice-President	W. Bryan Brockson
Secretary	Kimberly Hall
Treasurer	Suzanne Moore

Mr. Flamer seconded, motion carried.

Ms. Tanya Baxter was recognized for her service to the foundation board and was presented a certificate of appreciation by Ms. Woods. The other retiring board members were not in attendance.

Ms. Woods recognized the new board members: Ms. Cappelli, Mr. Flamer, and Ms. Harkins. Ms. Golding and Mr. Goodstein were unable to attend. The student representative was also not in attendance.

- F. Dr. Parsons explained the mini-grant programs and process to the new members. All four strategic plan goals were summarized for the new members to see which committee they would like to join.

Mr. Brockson summarized Goal A: to increase community visibility and support, with the mission of establishing a strong network in the community. Mr. Flamer expressed an interest in getting involved with this committee.

Goal B: increasing financial and program partnerships was outlined by Dr. Moore. Ms. Harkins will join this committee.

Dr. Parsons reviewed Goal C: Financial support to on and off campus programs. Ms. Cappelli would like to become a part of this committee.

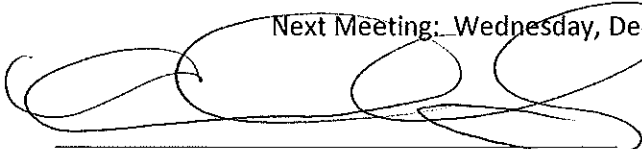
Ms. Woods briefly reviewed Goal D: organizational structure/process/procedures. Ms. Harkins would like to become a part of this committee as well.

Discussion regarding EITC monies continued. A question was raised as to whether a check off list of EITC approved programs should be included on the mini grant application. Ms. Baxter stated that only career awareness and workforce development are currently approved programs but that the foundation has applied to the state for additional program categories. She also suggested the current board members establish relationships with local corporations that could provide us with EITC monies to increase giving next year. She urged us to apply on May 1st, don't wait. 80% of the money given must be spent on program/20% on administrative costs.

Ms. Baxter also mentioned that the Bentley Grant would likely be higher next year as now that our contact there knows about the foundation there will be more local employees giving to us.

Dr. Parsons moved to close the meeting. Mr. Brockson seconded. Meeting adjourned at 8:29 a.m.

Next Meeting: Wednesday, December 11, 2013, 7:30 a.m.



Christine Woods, President

Kim Hall, Secretary