



Cleaning and Disinfecting Protocol:

Effective May 2020

Cleaning and Disinfecting hard surfaces will take place throughout the day

- Staff will wear disposable gloves to clean and disinfect.
- Surfaces will be cleaned using soap and water, then disinfectant.
- Routine cleaning of frequently touched surfaces will take place throughout the day.
 - More frequent cleaning and disinfection may be required based on level of use.
- **High touch surfaces include:**
 - Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc
- **ACP will be using a diluted Bleach and water solution for disinfecting which follows the EPA guidelines.**
 - Bleach and water solution will be sprayed and let to air dry.
 - Bleach solutions will be effective for disinfection up to 24 hours.

Clean and Sanitize Toys

- Toys that cannot be cleaned and sanitized will not be used.
- Toys that children have placed in their mouths or that are otherwise contaminated by body secretions or excretions should be set aside until they are cleaned by hand by a teacher wearing gloves. These toys will be cleaned with water and soap, rinsed, sanitize with disinfectant, rinsed again, and will air dry for 24 hours.
- Toys that need to be cleaned will be placed in a dish pan with soapy water or put in a separate container marked for "soiled toys." Washing with soapy water is the ideal method for cleaning. Toys will be rotated in each classroom to allow for proper cleaning as well as providing enough materials for children to play.
- Children's board books will be cleaned as well, paper books will be used in teacher directed lessons/centers.
- Soft toys will be washed in the washer and dryer daily.

Healthy Hand Hygiene Behavior

- All children, staff, and volunteers will engage in hand hygiene at the following times:
 - Arrival to the facility and after breaks
 - Before and after preparing food or drinks
 - Before and after eating or handling food, or feeding children
 - Before and after administering medication or medical ointment
 - Before and after diapering
 - After using the toilet or helping a child use the bathroom
 - After coming in contact with bodily fluid
 - After handling animals or cleaning up animal waste
 - After playing outdoors or in sand
 - After handling garbage
- Staff and children will wash hands with soap and water for at least 20 seconds. Alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available. **Hand sanitizer will be out of the reach of children (Ages Infant through Pre-K).**
- Staff will assist children with handwashing, including infants who cannot wash hands alone.
 - After assisting children with handwashing, staff will also wash their hands